

HOBOKEN DUAL LANGUAGE CHARTER SCHOOL-08006036 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	HOBOKEN DUAL LANGUAGE CHARTER SCHOOL-08006036	806	04/28/2022	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/02/2022 10:26 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 03/30/2022 12:47 PM</p> <p>Moving forward, we will be sure to set reminders annually for this training on the schools Google calendar. This tool has proven effective on keeping all staff up to date on any trainings that need to be taken before the deadline. I have made our frontline staff aware of this mandate so that they can also note it.</p> <p>Flagged by Corinne Santos-Hernandez 03/28/2022 02:51 PM</p> <p>Civil Rights training must be provided on an annual basis by September 30, 2021 to all frontline staff and those employees who supervise frontline staff. This was outlined in the NJ Back to School Reminders for School Year 2021-2022 Memo dated September 13, 2021 as well as Certified as part of the Annual Application packet (SNP Attestations). "Frontline staff" are defined as all employees who interact with Child Nutrition program applicants or participants. Acceptable training methods include the recently updated Civil Rights for School Nutrition Program Professionals webinar and the Civil Rights Self-Study Guide found in SNEARS. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered.</p> <p>Training was completed in November 2021 for all frontline staff. Explain, in detail, the measures taken to ensure that training will be completed prior to the deadline in subsequent years.</p>				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	HOBOKEN DUAL LANGUAGE CHARTER SCHOOL-08006036	807	04/28/2022	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/02/2022 10:26 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 04/27/2022 07:46 PM</p> <p>The civil rights compliance form has been embedded in my Google calendar annually. This reminder will ensure that I satisfy this requirement each year. This has been implemented immediately.</p> <p>Flagged by Corinne Santos-Hernandez 03/28/2022 02:51 PM</p> <p>The SFA must annually collect racial/ethnic data and report the information for each school on the Civil Rights Compliance Form (#86). Acceptable methods of collecting the information include voluntary ID, observation or personal knowledge. The Civil Rights Compliance Form can be accessed at: www.nj.gov/agriculture/applic/forms/#5. SFA must have a completed Civil Rights Compliance Form (#86) available for each school during the current school year. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
SFA On-Site Monitoring	SFA/Sponsor On-Site Monitoring (Off-Site Assessment Tool) (900H)	HOBOKEN DUAL LANGUAGE CHARTER SCHOOL-08006036	900	04/28/2022	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/02/2022 10:28 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 04/26/2022 08:20 PM</p> <p>As part of the corrective action plan for on-site accountability, I have scheduled a reminder on my calendar and invited other members of my meal program to ensure this will be satisfied each year. See attached document. This has been implemented as of 04/01/22.</p> <p>Flagged by Corinne Santos-Hernandez 03/28/2022 02:51 PM</p> <p>All SFAs must conduct, at a minimum, one on-site accountability review of each school's breakfast program under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The SBP On-Site Monitoring Form (#292) and NSLP On-Site Monitoring Form (#142) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	Hoboken Dual Language Charter School - Ga-11908	325	04/28/2022	CAP Accepted

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<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/02/2022 10:28 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 04/26/2022 07:52 PM</p> <p>Our system of counting meals is through our SIS that generates reports of which students have order on any particular day. Once students are served, they are manually checked of whether they were served or whether they were absent. It could be possible that the check mark was illegible when counting the meal. The food service director tallies all meals per day each month. This method will continue. What is presently implemented for the corrective action is the lunch aide will count the meals daily after serving all meals and this number will be a total on the meal column for each day. I will follow up with re-counting the numbers for accuracy. Discrepancies will be caught before submitting for reimbursement. This is in effect as of 04/01/22.</p> <p>Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM</p> <p>There were 2 underclaims and 1 over claim for breakfast for the review month of February 2022.</p> <p>2/24/22 - 1 underclaim</p> <p>2/17/22 - 1 underclaim</p> <p>2/15/22 - 1 overclaim</p> <p>There was one overclaim on 2/28/22 and one underclaim on 2/16/22.</p> <p>The state agency has determined that the inaccurate method counting, combining, and recording of meals for breakfast and lunch for the review period is an ongoing systemic problem. The system of counting meals must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>Hoboken Dual Language Charter School - Ga-11908</p>	<p>409</p>		<p>CAP Removed</p>

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Removed by Corinne Santos-Hernandez 03/28/2022 02:53 PM				
	CAP Removed				
Corrective Action History	Flagged by Corinne Santos-Hernandez 03/23/2022 03:11 PM				
	<p>The weekly grain requirements for K-5 was not met for the week with only 7.0 oz. equivalence was served for the week for February 14-18th, 2022. At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Hoboken Dual Language Charter School - Ga-11908	410	04/28/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/04/2022 01:16 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 05/02/2022 09:22 PM</p> <p>The food vendor (Nuway Concessionaires) will watch the webinar as well as anyone involved with menus at the company. Nuway has a consultant hired for 3 full days, we will be working together to straighten out all products, nutrition labels and updating of the system. Nuway and the consultant will be working together to make sure everything is correct. We also use a computer program to ensure we have the correct meal patterns and amounts of creditable nutrition per item. Milk counts will be documented correctly following this conversation. If you have any other advice on how to properly move forward and get better Nuway welcomes the help. Implementation effective 07/15/22.</p>				
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 05/02/2022 10:28 AM</p> <p>Please provide a date of implementation for this corrective action plan.</p>				
	<p>Corrective Action Plan: Submitted by MARTA PIZARRO 04/27/2022 03:12 PM</p> <p>The food vendor (Nuway Concessionaires) will watch the webinar as well as anyone involved with menus at the company. Nuway has a consultant hired for 3 full days, we will be working together to straighten out all products, nutrition labels and updating of the system. Nuway and the consultant will be working together to make sure everything is correct. We also use a computer program to ensure we have the correct meal patterns and amounts of creditable nutrition per item. Milk counts will be documented correctly following this conversation. If you have any other advice on how to properly move forward and get better Nuway welcomes the help. Implementation effective immediately.</p>				
	<p>Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM</p> <p>Production records for both breakfast and lunch does not have the same information used from the nutrition labels that were uploaded. For example: the wrong label was used for graham crackers, multigrain dinner roll, grilled cheese on WW bread, broccoli, baked ziti, whole wheat bread, beef patty and hamburger bun. Recipes need to be revised with the correct recipe number/product and creditable meal component. Recommended to sponsors to watch the webinar series for Meal Pattern and Nutritional Quality as part of the corrective action plan so this does not repeat and will be corrected for the next administrative review.</p> <p>At lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	Hoboken Dual Language Charter School - Ga-11908	1405	04/28/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 05/02/2022 10:29 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by MARTA PIZARRO 04/25/2022 09:23 PM				
	The health department was contact in the beginning of the the school year. They came to our school and issued a report and we were to be awarded our satisfactory certificate as the report indicates satisfactory. We did not receive our certificate after the health department requested our vendors inspection report. Moving forward, we will continually follow up with the local health department to ensure we receive our certificates and we have at minimum 2 inspections.				
	Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM				
	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. Describe in the corrective action how this will be corrected.				
Group 1: CA Count (6)		HOBOKEN DUAL LANGUAGE CHARTER SCHOOL-08006036		04/28/2022	CAP Accepted

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	CAP Accepted				
	Corrective Action Plan: Submitted by MARTA PIZARRO 04/25/2022 09:08 PM				
	Upon further investigation, it appears that our local wellness policy has been posted on our website. It was moved from the "meal programs" page over to the "For Parents - Links and downloads Page". Moving forward, I will ensure that the policy is located on both pages as it makes sense to have it live in the meal programs page also.				
	Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM				
	SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM				
	A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, at least once a school year. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.				
	Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM				
	SFAs must make potential stakeholders (parents, students, representatives of the school district, physical education teachers, school health professionals, the school board, school administrators, and the general public) aware of their ability to participate in the development, implementation, review and update of the local school wellness policy. Examples of notifying the public include sending a district-wide email, posting information on the school web site or posting flyers in various locations. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM					
The Local School Wellness Policy must be reviewed and updated periodically. An example would be to update the policy at an annual stakeholders' meeting. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM					
The Local School Wellness Policy must be made available to the public (including parents, students and others in the community). Acceptable methods include disseminating a printed copy or posting a copy on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Flagged by Corinne Santos-Hernandez 03/28/2022 02:53 PM					
The SFA must provide a copy of the current Local School Wellness Policy and/or web address where the current policy is posted. The website provided had the School Policy for students and parents. In addition, explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged